



THE SUPREME COURT of OHIO JUDICIAL COLLEGE

FOR OHIO'S JUVENILE COURT CLERKS

Enrollment is
limited to the first
200 participants!

2013 Juvenile Court Clerks Conference

Course Description. The Supreme Court of Ohio Judicial College, in coordination with the Juvenile Court Clerks conference planning committee, is pleased to offer what has become Ohio's premiere educational event for Juvenile Court Clerks.

This year's conference sessions are very practical and faculty will focus on many of the day-to-day issues clerks encounter at work: Pro-se litigants, Abuse/Neglect/Dependency cases, juvenile traffic cases, legislative changes and managing multiple tasks. The conference will also have sessions to inform clerks about issues and processes they may not often see (e.g., Sovereign Citizens, judicial bypass, juvenile CPO's and Grandparent POA's.) All breakout sessions repeat multiple times to provide attendees the option to attend the sessions that interest them.

This year the conference planning committee is again looking to recognize a clerk for their consistently outstanding work and for being someone who sets the bar for their profession. Judges, court administrators and chief deputy clerks can nominate a clerk to receive this prestigious award during this year's conference. Please see page 6 of this brochure for the nominating criteria and process for your clerks. Please submit your nominations by June 13.

Please make plans now to attend this conference. Your registration and materials are **FREE**; however, enrollment is limited to the first 200 participants. Lodging arrangements must be made with the hotel prior to May 27.

We look forward to you joining us for great education and networking in a safe, fun and stress free environment!

Please Note: Pre-registration for breakout sessions on Friday morning are not required.

To view the Judicial College homepage for course calendars, please visit www.supremecourt.ohio.gov/Boards/judCollege/default.aspx.

Conference Dates & Times

Day 1

Thursday, June 27, 2013

10:00 a.m. - 4:45 p.m.

Registration begins at 8:00 a.m.

Day 2

Friday, June 28, 2013

8:30 a.m. - 3:30 p.m.

Registration begins at 7:30 a.m.

Location

Embassy Suites Airport
2886 Airport Drive
Columbus, Ohio 43219

The room rate is \$105 plus tax.
Call the hotel at 614.536.0500
before May 27 to receive
this special Judicial College rate.
Reference Code: JCCC

Tuition Free

This conference is fully funded
by The Supreme Court of Ohio.
No tuition is required and lunch
is provided each day.

QUESTIONS? Contact Judicial College staff at 614.387.9445 or judicialacademy@sc.ohio.gov

Course Content

J. Kristopher Steele
Education Program Manager

Registration Information

Patti Reid, Registrar
Patti.Reid@sc.ohio.gov

THE SUPREME COURT of OHIO JUDICIAL COLLEGE

JUVENILE COURT CLERKS EDUCATIONAL AGENDA

DAY 1: Thursday, June 27, 2013

8:00 - 9:55 a.m. Registration

8:30 - 9:30 a.m. Juvenile Court Clerks Roundtables (optional)

OPERS: Pension and Health Care Changes – What do they mean to you?

Presented by Ohio Public Employee Retirement System

The Ohio Public Employees Retirement System (OPERS) will provide speakers to present information and answer questions about recently enacted changes. As public employees these changes will be meaningful to you as you prepare for your future retirement. Topics covered will be:

1. OPERS History and Funding Challenges
2. Main Components of Pension Redesign
3. Health Care Redesign
4. Communicating Change

(This session is optional and will happen prior to the start of the conference. A later start on day one will allow some courts to save on lodging costs, however, many clerks find the roundtable session to be a very valuable resource so we encourage you to attend if possible.)

10:00 - 10:10 a.m. Welcome and Opening Session

10:10 - 12:00 p.m. Legislative and Case Law Update

Facilitator: Magistrate David A. Hejmanowski, Delaware County Juvenile Court

This lively and informative session will review major changes in the law related to legislation passed since the last Juvenile Court Clerks Conference in June 2012. Particular attention will be paid to SB 337. This will include changes in offenses that can be sealed and requiring 18 year olds to be held in detention. A review of major Ohio court decisions in the areas of juvenile justice, child custody, child support, and abuse, neglect, and dependency cases will also be provided.

12:00 - 12:15 p.m. Professional Excellence Award

The conference planning committee will present the second annual Professional Excellence Award to a clerk for their outstanding hard work, service and professionalism. Please see the nomination criteria included on page 6 of this brochure to recognize one of your staff for this prestigious statewide award.

12:15 - 1:30 p.m. Lunch in the hotel restaurant

(continued)

Credit Hours

No CLE or CPE hours are available for this conference.

Registration

Register online at [Judicial eCademy](#). See directions on page 7.

Cancellation

If you cannot attend, please notify us by **June 24, 2013**.

Special Needs

Please supply special needs, such as vegetarian meals, when you register.

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JUVENILE COURT CLERKS EDUCATIONAL AGENDA

DAY 1: Thursday, June 27, 2013 (continued)

1:30 - 3:00 p.m.

Sovereign Citizens—and their Danger to Courts

*Facilitators: SA Kenneth E. Smith, Joint Terrorism Task Force, FBI-Columbus
Tracey Gum, Ohio State Highway Patrol Academy*

During this session, faculty from the Ohio State Highway Patrol and the Federal Bureau of Investigation, will explain the ideology and beliefs of this extreme anti-government movement. Particular focus will be given to its activities and tactics, especially criminal and court related activities such as filing liens and other bogus paperwork. This session will also provide an overview of written, visual, verbal, vehicular identifiers for the movement that can help clerks be aware of Sovereign Citizen activity. This group can be difficult for clerks and judges and can tie up resources in your court, wasting valuable time and resources.

3:00 - 3:15 p.m. Break

3:15 - 4:45 p.m.

Getting Down to Work—Managing your Time and Tasks

Facilitators: Roger Hall Ph.D., Compass Consultation, Ltd.

Do you want to know how to keep your focus without caffeine? You'll learn how. Do you want to figure out how to manage your workflow so that you don't end the day feeling like nothing got done? You'll come away with some new ideas. Are you having trouble prioritizing your tasks? You will get some help. In this 90 minute, high energy session, Roger Hall, Ph.D., will help participants learn how to manage their work day and tasks so they can be more productive, be more efficient and successful in their positions.

“A beautiful new conference location”

This year's conference will be held at the new Embassy Suites Columbus Airport. A highly rated, all-suite hotel located three miles from Easton Town Center and five miles from Polaris Fashion Place. Relax in your spacious two-room suite with a separate living area. The Embassy Suites Columbus - Airport hotel offers free parking and a complimentary shuttle to Easton Town Center.



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DAY 2: Friday, June 28, 2013

7:30 - 8:30 a.m. Registration

8:30 - 11:50 a.m. Breakout Sessions

*All participants shall attend 3 of the 4 topics provided below
Each session below will be offered 3 times during the morning
(8:30-9:30 a.m.) (9:40-10:40 a.m.) (10:50-11:50 a.m.)*

Odds and Ends

Facilitators: Hon. Alison L. Floyd and Diana Ramos-Reardon

Faculty in this session will focus on types of cases that clerks may not often see, specifically, Juvenile Civil Protection Orders (CPO's), Grandparent Power of Attorney (POA's), Judicial Bypass, and marriage consent. They will provide an overview of the law and procedures outlined in the Ohio Revised Code. Special attention will be given to recent amendments in the rules of procedure, and its relevance to clerks in Juvenile Court.

Abuse, Neglect and Dependency Update—The Clerk's Role in Protecting Our Children

Facilitators: Magistrate Gretchen Beers and Nicole Rodriguez

This session is an overview of the clerk's role in ensuring that proper procedures are used in handling abuse, neglect and dependency complaints. The goal is to acquaint clerks with basic procedural rules, processes and resources to be applied in these cases. Issues explored will include review of initial pleadings filed with a complaint, time lines and scheduling, identifying parties involved, processing decisions and judgment entries. Annual reviews and addressing Supreme Court reporting issues will also be discussed.

Legal Advice Vs. Legal Info—Common Questions and Safe Answers

Facilitators: Hon. Anthony Capizzi and Jennifer Petrella-Ahrens

Juvenile Court clerks must be careful to not give legal advice to the public. This can create a difficult situation for some clerks striving to provide good service to confused customers of the court. Faculty in this session will take many common questions clerks receive from the public and provide safe answers that keep them from crossing the line into giving legal advice.

Bureau of Motor Vehicles (BMV)

Facilitator: Magistrate David Hejmanowski

In this session, faculty will focus on recent changes to Ohio traffic law. Specifically, changes related to texting and phone use while driving, automatic and secondary offenses, and changes in license suspension through CSEA and granting privileges.

(continued)

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THE SUPREME COURT OF OHIO JUDICIAL COLLEGE

JUVENILE COURT CLERKS EDUCATIONAL AGENDA

DAY 2: Friday, June 28, 2013 (continued)

12:00 - 1:00 p.m. Lunch in the hotel restaurant

1:00 - 3:00 p.m. Closing Session - The Ten Lenses: How does the Multicultural Workplace Look to you?

Facilitator: Rita M. Rizzo, MS, CMC, Rizzo & Associates LLC

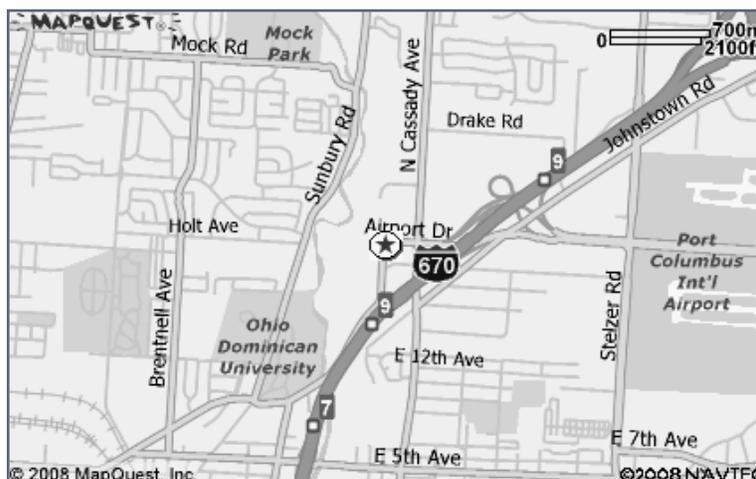
Haven't we talked enough about organizational diversity yet? Don't we know how to be fully inclusive and truly capitalize on the unique perspectives that those of diverse cultures bring to our organizations? No, not typically. During this workshop, faculty will examine some commonly held paradigms of organizational diversity. She will then explore ways that your organization can fully leverage the unique cultural perspectives, strengths and talents of every member of your staff.

3:00 - 3:30 p.m. Conference Closing Session

Lodging: This years conference will be held at the beautiful Embassy Suites Airport.

Embassy Suites Airport
2886 Airport Drive
Columbus, Ohio 43219
614.536.0500

Room rate is \$105 plus tax. A full breakfast is included in the room rate. For reservations, please call the hotel or before **May 27**, to receive this special Judicial College rate. *Reference Code JCCC*



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THE SUPREME COURT of OHIO JUDICIAL COLLEGE

2013 JUVENILE COURT CLERKS CONFERENCE

Professional Excellence Award Nomination

This award was created to recognize an Ohio Juvenile Court Clerk for their exemplary work serving their judge, staff and community. We, on the conference planning committee, are looking for a clerk who sets or raises the bar for our profession statewide.

Nomination Criteria

All clerks nominated must meet the following criteria to be considered:

1. Minimum of two years service as a clerk
2. Performs their daily tasks consistently well
3. Regularly goes above and beyond normal job responsibilities
4. Has a positive attitude
5. Helps/role models for other staff
6. Is self motivated, dependable
7. Has shared ideas or implemented changes that have improved how the court or clerks office runs.

**Please include the following information about your nominee:
Their name, court, title and years of service.**

To nominate a member of your staff, please send a letter to:

Nomination Letter
C/O Dawn Bischoff
Chief Deputy Clerk
Henry County Family Court
660 North Perry Street Suite 401
Napoleon, Ohio 43545
Or fax them to Dawn at: 419.599.5952

This letter should clearly describe how your staff person meets the criteria above. Examples and stories to back up your nomination are strongly encouraged since the committee will need to understand why your staff may be more deserving than other clerks for this award.

Nominations must be received by June 13th.

Each person nominated will have their name appear in the conference manual along with a brief summary of why they were nominated.

Please make time to recognize the many clerks doing great work in Ohio!

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LOGIN INFORMATION AND REGISTRATION INFORMATION

1. Click the following box  or go to www.judicialedcademy.ohio.gov
2. Select “**Login or create an account**” at the upper right corner of the page.
3. To log in: *Please note that you will not be registered for a course until you complete steps 4 and 5.*

SCO HOME » ACCOUNT » SUPREME COURT OF OHIO LOGIN

Login

Username:
(or Attorney Registration Number)

Password:
*Case sensitive

Remember me

[Forgot your username/password?](#)

Non-Attorneys: Log in on the **left side** using your Judicial eCademy username and password that was e-mailed to you by the Supreme Court. *Do not use “New User? Register” box.*

Ohio Attorneys: Log in on the **left side** using your Ohio Attorney Registration Number (username) and Attorney Services password. *Do not use “New User? Register” box.*

Frequently Asked Login Questions

❖ **I do not remember my username and/or password. How do I obtain them?**
Click the “[Forgot your username/password?](#)” link under the login box and follow the specific instructions for if you are an Ohio attorney or a non-attorney. If you have an account, an e-mail will be sent from “donotreply” to reset password.

❖ **I clicked on “forgot your username/password?” and followed the instructions. I received a message stating “the username or email address you provided is invalid, please try again.” How do I log in?**
You do not have a recognized account based on the information you have entered. Please go to “[New User? Register](#)” on the right side of login screen and follow the instructions to create your own credentials.

- You will receive an email within 3 business days with your approval status. **Please note that you will not be registered for a course until you complete steps 4 and 5.**

New User? Register

Attorneys registered in Ohio do not need to create a new account. Please use your Ohio attorney registration number to log in.

Username:

Email Address:
*Note - This email address will be used ONLY for account registration/verification purposes.

Password:

Password Again:
*Note - The password is case sensitive.

Choose or enter a security question: Choose Enter my own

Security Answer:

Type the two words:

4. Once you have logged in to Judicial eCademy, scroll down to the search results window.
5. Select the course you wish to attend and click “**Register online,**” then follow the steps to complete your registration. Be sure to click the “Complete Registration” button at the bottom right corner.
6. A course registration confirmation e-mail will be sent after you complete your course registration.

TO VIEW A COURSE BROCHURE

1. Once you have logged in to Judicial eCademy, scroll down to the search results window.
2. Select the course you wish to view and click “**View course brochure.**”

For questions or login assistance, please contact the Judicial College at 614.387.9445.

Please do not reply to this email. To ensure delivery, please add judicialedcademy@sc.ohio.gov to your address book.

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COURT PERSONNEL EMAIL REGISTRATION

(Please use only if registering more than one staff member.)

Name of Course: _____

Date of Course: _____

ATTENDEE #1:

Name: _____ Job Title: _____

Court Name: _____

Court Address: _____

Court Phone: _____ Email: _____

Special Needs/Vegetarian Meals: _____

ATTENDEE #2:

Name: _____ Job Title: _____

Court Name: _____

Court Address: _____

Court Phone: _____ Email: _____

Special Needs/Vegetarian Meals: _____

ATTENDEE #3:

Name: _____ Job Title: _____

Court Name: _____

Court Address: _____

Court Phone: _____ Email: _____

Special Needs/Vegetarian Meals: _____

ATTENDEE #4:

Name: _____ Job Title: _____

Court Name: _____

Court Address: _____

Court Phone: _____ Email: _____

Special Needs/Vegetarian Meals: _____

FOR COURSE ATTENDANCE PURPOSES ONLY (List one for all attendees)

Supervisor Name: _____

Supervisor Email: _____

Scan and email document or email information to patti.reid@sc.ohio.gov

QUESTIONS? Contact Judicial College staff at 614.387.9445.

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