



THE SUPREME COURT of OHIO JUDICIAL COLLEGE

WEBINAR: CERTIFICATES OF QUALIFICATION FOR EMPLOYMENT

for Judges, Magistrates & Court Personnel in Common Pleas General Division Courts

Course Date & Time

Wednesday, February 27, 2013
Noon to 1:00 p.m.

Registration

Register online by **Tuesday, February 26** at **Judicial eCademy**. See directions on next page.

Who Should Attend

This course is designed for judges, magistrates and court personnel in Common Pleas General Division courts. Municipal Court judges, magistrates and court personnel are also welcome to attend (see *Special Note* below).

Special Note

A second webinar discussing CQE specifics for municipal courts will be held for municipal court judges, magistrates and court personnel on Thursday, February 28, 2013 at noon. See separate flyer.

Location

Access this course from any computer connected to the Internet using our web conferencing system.

Once registration is complete, you will receive an email confirmation with instructions for connecting to the course.

Tuition Free

Materials are provided.

No Credit Hours

Cancellation

If you cannot attend, please notify us by **Wednesday, February 27**.

Course Description. Although ORC §2953.25 became effective September 28, 2012, it required the Department of Rehabilitation and Corrections to develop administrative rules to implement the legislation. Those rules have just recently been announced. You may recall that this statute allows those who pled guilty to or were convicted of a felony/misdemeanor to apply for a Certificate of Qualification for Employment, which lifts the automatic bar of collateral sanctions to allow for more employment opportunities. Application is made to the Common Pleas General Division court in their *county of residence*, not where the original offense(s) took place.

At the completion of this webinar, participants will be able to:

- Identify those persons eligible to apply for a CQE;
- Distinguish between collateral sanctions that can and cannot be relieved by a CQE;
- Describe the proper procedure to process CQE applications, including obligations for defendants;
- Properly record the filing of CQE petitions; and
- Locate electronic resources related to CQEs.

Faculty.

Chris Galli

*Assistant Chief, Bureau of Community Sanctions
Department of Rehabilitation and Corrections*

Stephanie E. Hess, Esq.

*Manager, Case Management Section
The Supreme Court of Ohio*

Michele Worobiec

*Judicial Services Coordinator
Ohio Judicial Conference*

To view the Judicial College homepage for course calendars and additional information, please visit www.supremecourt.ohio.gov/boards/judcollege/.

QUESTIONS? Contact Judicial College staff at 614.387.9445 or judicialedcademy@sc.ohio.gov

Technological Troubleshooting
John Pryba
Distance Learning Coordinator

Administrative Matters
Margaret R. Allen
Education Program Manager

Course Registration
Patti Reid
Registrar



LOGIN INFORMATION AND REGISTRATION INFORMATION

1. Click the following box  or go to www.judicialedcademy.ohio.gov
2. Select “**Login or create an account**” at the upper right corner of the page.
3. To log in: *Please note that you will not be registered for a course until you complete steps 4 and 5.*

SCO HOME » ACCOUNT » SUPREME COURT OF OHIO LOGIN

Login

Username:
(or Attorney Registration Number)

Password:
**Case sensitive*

Remember me

[Forgot your username/password?](#)

Judges, Magistrates, and Acting Judges:

Log in on the **left side** using your Ohio Attorney Registration Number (username) and Attorney Services password.
Do not use “New User? Register” box.

Frequently Asked Login Question

❖ I do not know my password. How do I obtain my password?

Click the “[Forgot your username/password?](#)” link under the login box and follow the specific instructions under “I am an Ohio attorney.” An e-mail will be sent from “donotreply” to reset password.

4. Once you have logged in to Judicial eCademy, scroll down to the search results window.
5. Select the course you wish to attend and click “**Register online,**” then follow the steps to complete your registration. Be sure to click the “Complete Registration” button at the bottom right corner.
6. A course registration confirmation e-mail will be sent after you complete your course registration.

TO VIEW A COURSE BROCHURE

1. Once you have logged in to Judicial eCademy, scroll down to the search results window.
2. Select the course you wish to view and click “**View course brochure.**”

For questions or login assistance, please contact the Judicial College at 614.387.9445.

Please do not reply to this email. To ensure delivery, please add judicialedcademy@sc.ohio.gov to your address book.

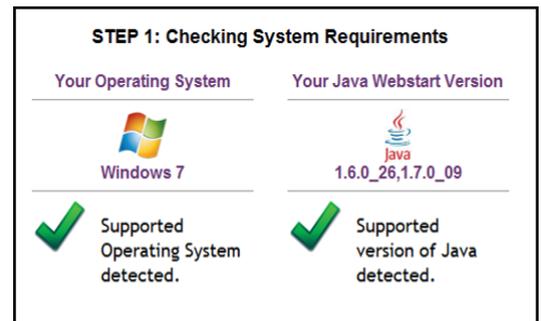
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How to Access a Webinar

Before the Webinar

Before the webinar, please check to make sure your computer is capable of accessing Blackboard Collaborate, our web conferencing system.

- First, go to <http://go.scoh.gov/collaborate-setup>.
- Next, look for two green checkmarks.
 - One will tell you if your operating system (such as Windows 7) is supported. If your operating system is not supported, please try contacting your technical support provider or try using another computer.
 - The other will let you know if Java is installed or not. If Java needs to be updated, you may do so for free at <http://www.java.com/>.
- Finally, test out the Version 12 Configuration Room, available by going to <http://go.scoh.gov/version12>.



The Week of the Webinar

- We will email you a reminder on the Tuesday prior to the course that includes a link to the webinar.

The Day of the Webinar

- We will email another reminder in the morning which includes the link to the webinar.
- The room for the webinar will be open half an hour before the start time.
- A webcam and headset are not necessary. There will be a chat window where you may type in any questions or comments you have during the webinar.

QUESTIONS? Contact Judicial College staff at 614.387.9445 or judicialeducation@sc.ohio.gov

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